Fire/Tornado/Safety Drill Completion Documentation

Building Name: Symons Elementary	
School Year: 2014 - 2015	
Date: 11 /10 /14	
Time: 3 : 00 AM PM	
Type: □ Fire □ Tornado ■ Safety	
Location: Classroom Lunch Recess Other	
	nado <u>2</u> Safety
Name of Person in Charge of the Drill: William Wrigh	<u>t</u>
Signature of Principal Acknowledging Completion:	dithi

Fire Drills

- 5 Per Year
- 3 Before December 1
- 2 During Remainder of School Year

Tornado Drills

• 2 Per Year

Other Requirements

- 1 During Month of March
- 1 Drill During Lunch, Recess, or Time When are Not in Classrooms
- List of Scheduled Drills to County Emergency Management Coordinator by September 15
- Drill can be Cancelled for Sever Storm, Fire, Epidemics, Utility Outage, Water Failure, Sewer Failure, Health Conditions
- A Cancelled Drill Must be Scheduled within 10 Days of the Cancelled Drill
- Documentation of a Drill Must be Placed on the Website Within 30 Days of the Drill
- Drill Documentation Must Remain on the Website for 3 Years

Safety Drills

- 3 Per Year
- 1 Before December 1
- 1 After January 1
- 3 Before December 1
- Seek Input from Local Public Safety Officials